



PRINCE EDWARD ISLAND
COLLEGE OF PHARMACY

Member organization of National Association of Pharmacy Regulatory Authorities (NAPRA)

New applicants for registration as a pharmacist with the PEI College of Pharmacy are required to register first as a provisional registrant. Provisional registration allows new graduates an opportunity to practice to full scope, under the supervision of a preceptor, while completing the required post-graduate practice experience and awaiting results of PEBC examinations. The documentation requirements for both provisional registration and final registration are outlined below.

****Applicants should note that applications for provisional and final registration are not complete until all required documentation has been received and fees have been paid. ****

Provisional Pharmacist Registration		
Documentation	What is Accepted?	Notes
<input type="checkbox"/> Application for registration		Complete online through PEICP website
<input type="checkbox"/> Evidence of Identity	Passport, or birth certificate <i>and</i> government-issued photo ID	Must be presented to the PEI College of Pharmacy in person or notarized copies forwarded by mail. Marriage certificate or evidence of name change must be presented if the name on any document does not match the evidence of identity presented.
<input type="checkbox"/> Evidence of Completion of Pharmacy Program	Original diploma or letter from Registrar's office confirming graduation	Must be presented to the PEI College of Pharmacy in person or notarized copies forwarded by mail. A letter may be sent from the Registrar's office directly to PEICP confirming graduation.
<input type="checkbox"/> Evidence of Personal Professional Liability Insurance	Policy Certificate	Policy must be in accordance with section 14 of the Pharmacist and Pharmacy Technician Regulations . Certificate may be uploaded into the member profile. In the interim, a paid receipt showing the expiry date of the policy and the policy amounts is accepted until the policy certificate is available.
<input type="checkbox"/> Evidence of CPR and First Aid Certification	Certificate	CPR and First Aid Requirements are set out in policy which can be found on the PEICP website. Certificate may be uploaded into to the member profile.
<input type="checkbox"/> Extended Police Check (EPIC)	Results of an EPIC	May be completed through the PEICP website and MyBackCheck.com or local law enforcement agencies and partners. If not completed through

		MyBackCheck.com, original document must be presented to PEICP office in person or notarized copy forwarded by mail.
<input type="checkbox"/> Preceptor/site Approval Form	Form completed by applicant and preceptor	Located in the member profile through PEICP website.
<input type="checkbox"/> Letter(s) of Standing	Letter of standing from all regulatory bodies where registration is or has been held	Letters sent directly to the PEICP office from other regulatory body.
<input type="checkbox"/> English Language Proficiency		Applicants who have graduated from an accredited pharmacy degree program in Canada or the US, where the instructional language is English, will have met the language proficiency requirements unless a trigger suggest that language proficiency testing is necessary.

General Pharmacist Registration		
Documentation	What is Accepted?	Notes
<input type="checkbox"/> Application for Registration		Located in the member profile through PEICP website.
<input type="checkbox"/> Confirmation of Completion of Unstructured Practice Experience (For BScPharm)	Letter from pharmacy regulatory authorities where unstructured practice experience was completed transferring hours to PEI (if applicable).	Letter sent directly to PEICP office from other regulatory authority. If unstructured practice experience was completed in PEI and logged in member profile, it is not necessary to re-submit.
<input type="checkbox"/> PEBC Results	Confirmation of successful completion of the PEBC Qualifying Exam Part I and II	Letter from PEBC confirming successful completion of the examinations or certificate. May be uploaded into the member profile.
<input type="checkbox"/> Jurisprudence Exam	Successful completion of the PEICP Jurisprudence exam	Regular sittings held at the PEICP office or special sitting can be arranged by contacting the office.
<input type="checkbox"/> Post Graduate Structured Practice Experience Program Completion	Completion of the manual and declaration of completion by the preceptor	Copy of manual and declaration may be dropped off at PEICP office, faxed or emailed.