



PRINCE EDWARD ISLAND  
**COLLEGE OF PHARMACY**

Member organization of National Association of Pharmacy Regulatory Authorities (NAPRA)

## RP. 06 Resignation, Reinstatement and Return to Practice

**Approved by Council:** June 16, 2020

**Reviewed and Updated:**

**Resources:** [Regulated Health Professions Act](#)  
[Pharmacist and Pharmacy Technician Regulations](#)

*PEI College of Pharmacy policies, together with legislation, practice directives, standards and guidelines outline the practice expectations of pharmacists and pharmacy technicians in the province.*

*Policies use “must” to indicate an action that is mandatory for a pharmacy professional. Policies use “may” to indicate that the registrant may use professional discretion.*

### **Purpose**

The purpose of this policy is to further define requirements for pharmacists and pharmacy technicians who wish to resign from the College register, and those who wish to resume practice after a period of absence.

### **Application**

This policy is applicable to pharmacists and pharmacy technicians resigning from or reinstating in the General Class. It also addresses pharmacists and pharmacy technicians who wish to return to practice after a prolonged absence.

### **Policy**

#### **Resigning**

There are a number of circumstances where a pharmacy professional may wish to resign from the College register. Some examples include retirement, maternity or parental leave, or relocating outside the province of PEI.

If a pharmacist or pharmacy technician resigns from the PEICP register:

- They are not permitted to practice as a pharmacist or pharmacy technician in PEI.
- They are not permitted to use the protected titles of “pharmacist” or “pharmacy technician”.
- They are not obligated to maintain personal professional liability insurance and CPR/First Aid certification (if applicable) after the resignation date.
- They are not obligated to maintain a professional development log or accumulate CEUs after the resignation date.
- PEICP retains the ability to investigate allegations of professional misconduct or incompetence if the alleged conduct occurred while the person was still a registrant of the College. Any outstanding investigation matters will be noted for consideration upon a new application for reinstatement or return to practice.

### **How to Resign**

Registrants will complete the Resignation Application found in the member profile.

### **Reinstatement (within three years of the date of resignation)**

A pharmacist or pharmacy technician who was in good standing when they resigned may apply for reinstatement within three years of the date of resignation. They will:

- Submit an application for reinstatement to PEICP,
- Pay any outstanding fees or money owing to the College,
- Pay the required reinstatement fee,
- Hold or be covered by personal professional liability insurance as outlined in Sections 14 and 40 of the *Pharmacist and Pharmacy Technician Regulations*,
- Have a valid criminal record check, according to PEICP policy,
- Have no outstanding misconduct or incompetence matters with PEICP,
- For pharmacists, have valid CPR/First Aid certification in accordance with PEICP policy,
- Provide evidence of currency of professional knowledge and skills, demonstrating that within the three years preceding application for reinstatement, the pharmacy professional has:
  - Completed an accredited degree program in pharmacy, or accredited pharmacy technician training program, or
  - Actively practiced for at least 600 hours, without any restrictions.

A pharmacist or pharmacy technician who cannot provide evidence that they meet currency of professional knowledge and skills will be registered in the general class with conditions. The

applicant must complete the balance of 600 practice hours under the direct supervision of a pharmacist, or a pharmacy technician in the case of a pharmacy technician applicant, in the general class who is practising without conditions.

### **Return to Practice (three years or more from the date of resignation)**

A pharmacist or pharmacy technician who has resigned from the register three years or more from the date of application does not qualify for reinstatement. In order to return to practice, the applicant must reapply and meet the registration requirements for new applicants by completing a refresher program satisfactory to the Registrar.

### **Refresher program for pharmacists and pharmacy technicians returning to practice more than three years but less than six years from date of resignation**

1. Successful completion of PEBC Part II Qualifying Exam (OSCE/OSPE)
2. Register as a provisional pharmacist or pharmacy technician and complete:
  - 280 hours of structured practice experience
  - 320 hours of unstructured practice experience
  - Jurisprudence exam

### **Refresher program for pharmacists and pharmacy technicians returning to practice more than six years from date of resignation**

1. Successful completion of PEBC Part I & II Qualifying Exam (MCQ and OSCE/OSPE)
2. Register as a provisional pharmacist or pharmacy technician and complete:
  - Completion of 280 hours of structured practice experience
  - Completion of 320 hours of unstructured practice experience
  - Jurisprudence exam